



### **30 DAY NOTICE TO VACATE**

The security deposit will be mailed to the forwarding address provided on this form below. A move out packet will be mailed to your current address. The move out packet will include your move out date and move out instructions.

**Address of rental:** \_\_\_\_\_

**Today's date:** \_\_\_\_\_ **Move out and/or preferred inspection date:** \_\_\_\_\_

**Reason for vacating:** \_\_\_\_\_

**Forwarding address:** *(If an address is not provided, the security deposit will be mailed to the last known address)*

1. Tenant understands **all terms** of the rental agreement remain in effect for at least **30 days from the date Plum Property Management receives this notice**. Tenant may have a contractual obligation exceeding 30 days, depending on when the lease expiration or move out inspection date occurs.
2. This notice is not valid until **all residents have signed it**. 30 days will begin on that date.
3. Plum Property Management issues one (1) security deposit check to all tenants listed on the rental agreement.
4. The security deposit is not intended to be used for last month's rent. Last month's rent will be prorated through the lease expiration date or the move out date (whichever is later).
5. Tenant may be charged actual damages of prorated rent, cleaning, maintenance, and/or inspections.
6. Tenants are required to maintain lawn care, snow removal, etc (in accordance to rental agreement terms) throughout the notice period.
7. Tenants are required to maintain utilities as outlined in their rental agreement.
8. Plum Property Management will provide at least a 24-hour notice before showing the property. A sign will be placed at the property for advertising and showings.

**All tenants listed on the Rental Agreement must sign this form for it to be considered valid. By signing this form, you acknowledge and agree to the terms above. You authorize Plum Property Management, its agents and representatives, to release any information regarding your rental history to potential landlords, lenders, and/or property management companies calling for a reference for housing purposes. This includes, but is not limited to, your payment history, any lease violations, deductions from your security deposit for damages, etc.**

_____ Tenant (Print Name)	_____ Signature	_____ Date
_____ Tenant (Print Name)	_____ Signature	_____ Date
_____ Tenant (Print Name)	_____ Signature	_____ Date
_____ Tenant (Print Name)	_____ Signature	_____ Date
_____ Tenant (Print Name)	_____ Signature	_____ Date
_____ Plum Signature	_____ Date	