



### 30 DAY NOTICE TO VACATE

The security deposit will be mailed to the forwarding address provided on this form. A move out packet will be emailed to all email addresses on file. The packet will include your move out inspection date and move out instructions. If there is not an email address on file, this packet will be mailed, and actual damages involved with mailing may be assessed to your account.

**Address of rental:** \_\_\_\_\_

**Today's date:** \_\_\_\_\_ **Move out and/or preferred inspection date:** \_\_\_\_\_

**Reason for vacating:** \_\_\_\_\_

**Forwarding address:** *(If an address is not provided, the security deposit will be mailed to the last known address)*

1. Once the forwarding address has been submitted to our office, we will automatically update the primary address on the rental account. This update will be reflected in our software system for any mailing or emailing notifications. Your Renter Web Access account will also reflect the updated mailing address. This information is updated promptly to avoid any errors during the release of the security deposit disposition.
2. All terms of the rental agreement will remain in effect for at least **30 days from the date Plum Property Management receives this notice.** Renters may have a contractual obligation exceeding 30 days, depending on when the lease expiration or move out inspection date occurs.
3. This notice is not valid until **all renters have provided written notice.** 30 days will begin on that date.
4. Plum Property Management issues one (1) security deposit check to all renters listed on the rental agreement.
5. The security deposit is not intended to be used for last month's rent. Last month's rent will be prorated through the lease expiration date or the move out date (whichever is later).
6. Renters may be charged actual damages of prorated rent, cleaning, maintenance, utilities, postage, lawn care/snow maintenance, and/or inspections.
7. Renters are required to maintain lawn care, snow removal, etc. (in accordance with rental agreement terms) throughout the notice period.
8. Renters are required to maintain utilities as outlined in their rental agreement.

**All renters listed on the Rental Agreement must provide written notice for the notice to be considered valid. By signing this form, you acknowledge and agree to the terms above. You authorize Plum Property Management, its agents, and representatives, to release any information regarding your rental history to potential landlords, lenders, and/or property management companies calling for a reference for housing purposes. This includes, but is not limited to, your payment history, any lease violations, deductions from your security deposit for damages, etc.**

\_\_\_\_\_  
Renter (Print Name)

\_\_\_\_\_  
Signature Date

\_\_\_\_\_  
Renter (Print Name)

\_\_\_\_\_  
Signature Date

\_\_\_\_\_  
Renter (Print Name)

\_\_\_\_\_  
Signature Date

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Renter (Print Name)

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Signature Date



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Renter (Print Name)

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Signature

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Date

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Plum Signature

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Date